



Date ____/____/20____

PROMPT LEGAL SERVICES

259A KEILOR ROAD, ESSENDON. VIC. 3040
Tel: 9379 0877 eMail: info@promptlegalservices.com.au

INSTRUCTIONS FOR YOUR WILL

If you would like your Will ready for signing on your first appointment, fill in the following details and post or fax them to us. Alternatively, you can come in and discuss the details.

TESTATOR:

(Person making will)

NAME:

ADDRESS:

OCCUPATION:

PHONE NUMBER:

EXECUTOR/S:

(The person/s you want to look after the distribution of your estate.)

NAME:

ADDRESS:

OCCUPATION:

RELATIONSHIP:

It is wise to have an alternate Executor in case the first one predeceases you or is unable or unwilling to act.

NAME:

ADDRESS:

OCCUPATION:

RELATIONSHIP:

BENEFICIARIES:

I would like my property to go to: (Don't forget to take into consideration superannuation, family trusts, companies, shares etc.)

NAME/S:

ADDRESS:

OCCUPATION:

RELATIONSHIP:

ALTERNATE BENEFICIARIES:

If the above fails, I would like my property to go to:

NAME/S:

ADDRESS:

OCCUPATION:

RELATIONSHIP:

GUARDIANS

If you have young children the person you would like to look after your children. (It is a good idea to discuss the proposition with this person in case they are not prepared to look after your child/children).

NAME/S:

ADDRESS:

OCCUPATION:

RELATIONSHIP:

CONSIDER WHETHER YOU NEED AN ENDURING POWER OF ATTORNEY
(SEE BROCHURE)