



Vendor: Details Required to Prepare Section 32

- Property Address: _____
 - Residential Property Commercial/Industrial Property Vacant Land
 - ↳ If non-Residential Property, are you registered (or required to be) for GST? Yes No

- Vendor: _____
 - ↳ Is the Vendor the Trustee of a trust Yes No
 - ↳ Is the Vendor a Foreign Resident Yes No

- Current Address (Property Address) _____
- Phone: _____
- eMail: _____

- Post-Settlement Address: _____

- Agent Details: _____
Agent Contact: _____ Ph: _____

- Is it planned for this property to be sold by Public Auction (Date: __/__/201__) Private Sale

- Whereabouts of Title Bank _____ Client in possession Other _____
Volume _____ Folio _____

- Is there a carpark, separate from the main property, associated with this sale? Yes No

- Is property rented and/or will vacant possession be available at settlement.
 - Yes (Rented) No (Vacant at settlement)

- If non-Vacant Land
 - ↳ Have there been any Building works in the past 7 years?
 - No Yes – Was Council Permit Obtained?
 - No required Not obtained Obtained (BW Insurance Required)
 - ↳ Owner builder No Yes
 - ↳ Defect Report
 No Yes

- Have any notices been issued by council advising of non-compliance of building permit? Yes No

- Have any notices, fencing Notices, orders or any proposals been issued by any authority?
 - Yes No

- Are you aware of any structure built over an easement? Yes No

- If the property is a unit/flat/etc,Owners Corporation details. _____
- Please list any chattels that specifically need to be listed in the contract to be removed by you:
Default for residential will be "All fixed floor coverings, electric light fittings and window furnishings"

- To your knowledge, does the property have any evidence of:
 - (a) Asbestos Yes No
 - (b) Methamphetamine (Meth) production/use. Yes No
- Are the following connected and which authority?
 - Water/ Sewerage Yes No _____
 - Septic Tank Yes No _____
 - Electricity Yes No _____
 - Gas Yes No _____
 - Telephone Yes No _____

I agree that Prompt Legal Services are to provide conveyancing services in relation to the sale of the above property;

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SIGNATURE OF VENDOR(S)

...../...../20.....
Date

Quote: \$ Inclusive/ Exclusive of GST, Plus Disbursements .

- Please provide copies of;
- Council Rates
 - Water rates.

- Original purchase contract (if available)
- Certificate of Title
- Tenancy agreement (If tenanted)
- Permits and/or notices and certificate of occupancy (if applicable)